

Robert J. Peck

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
NOVEMBER 26, 2013

2013 NOV 25 P 1: 28

TOWN CLERK
EAST HARTFORD

6:45 P.M. Executive Session

REVISED 11-25-13

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Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. October 29, 2013 Executive Session/MDM Golf
 - B. October 29, 2013 Executive Session/Various Tax Appeals
 - C. October 29, 2013 Regular Meeting
 - D. November 12, 2013 Organizational Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Responses to Questions Asked of Administration – Road Repairs 755-763 Brewer St.
 - B. Disposition of Furniture/Desks from the Library
 - C. 2013-2015 Town Council Subcommittee Assignments
 - D. Development Department Update
 - E. **East Hartford Golf Course Update**
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Referrals to Ordinance Committee re:
 1. East Hartford Veterans Affairs Commission §2-113a & §2-113b
 2. Pension and Retiree Benefits Board Jurisdiction §10-51
 - B. Referral to Real Estate Acquisition & Disposition Committee re: 355 Maple Street
 - C. Appointment of Robert Keating to the East Hartford Housing Authority; term to expire July 2018
 - D. Youth Services Department: Local Prevention Council Grant
 - E. CRCOG and OPM Regional Performance Incentive Grants
 - F. Outdoor Amusement Permit Application: Holiday Fest 2013
 - G. Refund of Taxes
 - H. 2014 Town Council Meetings' Schedule
 - I. 2014 Budget Workshop Schedule

J. Appointments to Boards and Commissions:

1. Beautification Commission
Luz Torres; term to expire December 2016
 2. Property Maintenance Code Board of Appeals
Adrian Spence; term to expire December 2018
 3. Historic District Commission
Joshua Quintana – as Alternate; term to expire December 2018
Adrian Spence; term to expire December 2018
- K. Town Council – acting as the Committee of the Whole for the Real Estate Acquisition & Disposition Committee re: Sidewalk and Drainage Easements for the Connecticut River Academy/Riverside Drive

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

- A. Christine Reddington v Town of East Hartford – Auto Damage Claim
- B. Tax Appeal - 430 Burnside Avenue, Rafael Zeligzon
- C. Tax Appeal - 265 Ellington Road, School Street Plaza, LLC
- D. Mia Vasquez, ppa Damaris Lao v. Town of East Hartford, Docket No. CV-12-6037699S
- E. Rahiem Robinson, et al. v Town of East Hartford, Docket No. CV-11-6019677S

11. OPPORTUNITY FOR RESIDENTS TO SPEAK

- A. Other Elected Officials
- B. Other Residents
- C. Mayor

12. ADJOURNMENT (next meeting: December 10, 2013)

Richard F. Kehoe

2013 NOV -4 A 9:19

TOWN CLERK
EAST HARTFORD

TOWN COUNCIL MAJORITY OFFICE

OCTOBER 29, 2013

EXECUTIVE SESSION/MDM Golf LLC

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councilors Marc I.
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B.
Clarke

ALSO Marcia Leclerc, Mayor
PRESENT Scott Chadwick, Corporation Counsel
Rich Gentile, Assistant Corporation Counsel
Michael Walsh, Finance Director

CALL TO ORDER

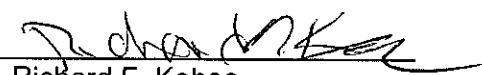
Chair Kehoe called the meeting to order at 6:37 p.m.

MOTION By Eric Thompson
seconded by Bill Horan
to go into Executive Session to discuss the settlement of the town claim
against MDM Golf LLC.
Motion carried 9/0.

MOTION By Eric Thompson
seconded by Bill Horan
to go back to Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Bill Horan
to adjourn (7:08 p.m.)
Motion carried 9/0.

Attest 
Richard F. Kehoe
Town Council Chair

Robert J. Rossi

2013 NOV -4 A 9:19

TOWN COUNCIL MAJORITY OFFICE

OCTOBER 29, 2013

TOWN CLERK
EAST HARTFORD

EXECUTIVE SESSION/Various Tax Appeals

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B. Clarke

ALSO PRESENT Scott Chadwick, Corporation Counsel
Michael Walsh, Finance Director
Brian Smith, Assessor
Attorneys Scott Karsten and Patrick Allen

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:08 p.m.

MOTION By Eric Thompson
seconded by Bill Horan
to go into Executive Session to discuss the following cases:

1. East Hartford Founders LLC v Town of East Hartford, Docket No. CV-12-6016121-S
2. Nathan Primus v Town of East Hartford, Docket No. CV-12-6015867-S
3. Angelo Tamarro v Town of East Hartford, Docket No. CV-12-6015882-S
4. Joseph Albuquerque v Town of East Hartford – Workers' Compensation
5. Michael Daly v Malley, et al, Civil Action No. 3:06-CV-01536 (MPS)
6. Theresa Lawrence Martin v Town of East Hartford – CHRO Complaint
7. William Adamovich v Town of East Hartford, et al, Docket No. CV-10-6012652-S

Motion carried 9/0.

MOTION By Eric Thompson
seconded by Bill Horan
to go back to Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Bill Horan
to adjourn (7:50 p.m.)
Motion carried 9/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Robert J. Pease

EAST HARTFORD TOWN COUNCIL

2013 NOV -4 A 9:19

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

OCTOBER 29, 2013

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B. Clarke

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:15 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, Olde Roberts Street, (1) believes that the taxpayers have a right to comment on any executive session matters before Council action; (2) inquired if Billy Casper Golf LLC (BCG) is licensed to conduct business in the state of Connecticut; (3) suggest that the town's contract with MDM Golf LLC be referred to the Town Council's Investigation and Audit Committee; (4) asked that the Council send the BCG contract to referendum; and (5) wished Eric Thompson well in his future endeavors.

Mayor Leclerc updated the Council on (1) the town's Parks and Recreation Department is holding registration for its rapidly expanding winter basketball program; (2) the Boo Bash held on Saturday, October 26th was a success with over 300 tickets sold; (3) the Annual Elementary Cross Country run will be held on Saturday, November 2nd at McAuliffe Park; (4) a flu clinic will be held at the south end Senior Center on Friday, November 1st; (5) since October is Fire Prevention month, Fire Chief Oates asked the Mayor to remind all residents to check the operation of their smoke alarms and C.O. detectors; (6) the East Hartford Police Department's K-9 Division was highlighted at the recent Connecticut Pet Expo where they were holding demonstrations; (7) the town's curbside leaf collection will commence on Monday, November 4th, starting at Governor Street and proceeding clockwise throughout town. The Mayor also stated that this year, in addition to the call-in phone number, residents can access an updated map posted to the town's website each Friday, showing progress made and neighborhoods scheduled for upcoming collection; (8) the public information meeting on the expansion of the Hockanum River Linear Trail will be held on Wednesday, October 30th at 7PM in the Welling Conference Room here in Town Hall; and (9) the 2013 Road Improvement Project made significant progress despite a late start – all asphalt apron work started, but some were not completed and will be finished by the end of the year; any tree belt grass restoration might have to wait until the spring.

APPROVAL OF MINUTES

October 15, 2013 Executive Session/Tax Appeals

MOTION By Bill Horan
seconded by Eric Thompson
to **approve** the minutes of the October 15, 2013 Executive Session/Tax Appeals.
Motion carried 8/0. **Abstain:** Rossi

October 15, 2013 Regular Meeting

MOTION By Bill Horan
seconded by Pat Harmon
to **approve** the minutes of the October 15, 2013 Regular Meeting.
Motion carried 8/0. **Abstain:** Rossi

COMMUNICATIONS AND PETITIONS

East Hartford Golf Course Update

Michael Walsh, Finance Director, summarized the progress the town has made with the BCG contract. Mr. Walsh, along with Tim Bockus, Public Works Director, Rich Gentile, Assistant Corporation Counsel, and Gregg Verallis, Facilities Manager, met with three employees of BCG at the East Hartford Golf Course to review what needed to be done during the transition phase of the management of the course. Below is an excerpt from the October 28th memo from Mike Walsh which highlights the proposed changes to the course:

1. On October 18th, BCG sent three of their staff to walk the golf course. BCG were pleased with the size and layout of the pro-shop as well as the equipment located in the kitchen, the bar area, and restaurant.
2. BCG recommends removing the drop ceiling in the basement area and treating for mold growth. Once treated, a new drop ceiling should be reinstalled.
3. The restaurant is planned to reopen on March 15, 2014. BCG likes the exposure of the restaurant to the traffic on Longhill Street.
4. The Golf Course will be renamed East Hartford Golf Course.
5. Coffee and a cooler full of beverages will be made available from the pro shop.
6. BCG, once under contract, will "blitz" the course cutting greens, fairways, and rough. They will apply winter fertilizer and other chemical applications to prevent winter mold growth, and they will operate the sprinkler system before they close it to understand how it works.
7. Former Superintendent Steve Foran will lend his expertise to BCG as needed.
8. The course will remain open into November (walking only), weather permitting, to allow BCG to begin the process of setting up marketing, a website, and to conduct meet and greets to publicize the new operators and to sell season passes.
9. No investment in golf carts or maintenance equipment will be made until early 2014.

10. The house along the first fairway will be used as the home for the new superintendent, a BCG employee. An onsite employee will reduce the opportunities for vandalism and theft at the course. It also provides a more stable environment for that employee.
11. BCG remarked that the gas system, the butler building storage, and the three bay maintenance shed were all positive attributes of the course.
12. Items in need of immediate attention include:
 - o Mold remediation in the basement
 - o New drop ceiling in the basement
 - o Fencing around the dumpster
 - o Dig out the stump behind the 9th green and curb/landscape the island
 - o Install the flag pole on the newly renovated island
 - o Cart away all the brush (and red stockade fencing) behind the red stockade fencing behind the first green
 - o Add a white split rail fence along Longhill Street
13. BCG has priced out the value of the existing restaurant equipment for the Town for negotiation purposes.
14. The Town and BCG continue to work through contract negotiations. The Council's resolution set the acceptable framework and the negotiations are going well with a resolution expected shortly.
15. BCG will have an agronomist onsite Wednesday (10/30) making a list of chemicals needed to be applied to close the course for the winter so that it can be properly opened in the spring.
16. MDM is vacating the course effective with the end of the business day on October 31, 2013.

Rochambeau Senior Apartments – Senior Safety

Chair Kehoe announced that a thank-you letter was received by Chief of Police Mark Sirois from the Rochambeau residents who attended a presentation given by Sargent Peter Vanek on safety issues that seniors face in their own homes.

2013 Leaf Collection Schedule

Chair Kehoe reiterated what the Mayor reported: the town will begin collection of curbside leaf collection on Monday, November 4th at the Governor Street neighborhood and proceed clockwise throughout town. There will only be one curbside collection, but the town will continue to pick up bagged leaves until December 13th, weather permitting.

CT Veterans' Day Parade

Chair Kehoe stated that this year's Veterans' Day Parade will be held on Sunday, November 3rd in Hartford. He urged residents to attend this event to honor all veterans, especially those who have paid the ultimate price for our freedom. Councillor Clarke announced that the town's Patriotic Commission will be placing American flags at gravesites on Saturday, November 1st, starting at 8AM in Hillside Cemetery. Volunteers are welcomed.

Resignation of Gloria Visgilio-Lupi from the Historic District Commission

Chair Kehoe announced that Ms. Visgilio-Lupi is resigning from the Historic District Commission and thanked her for her participation in that commission and for her commitment to the town.

NEW BUSINESS

Appointments to Boards and Commissions:

MOTION By Eric Thompson
seconded by Pat Harmon
to **approve** the appointment of Stephen Roczynski, 25 Cree Road,
to the Inland/Wetlands Environmental Commission; whose term shall
expire December 2014; and

to **approve** the appointment of Robert F. Rosa, Jr., 1882 Main Street,
to the Property Maintenance Code Board of Appeals, whose term shall
expire December 2014.

Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg
seconded by Eric Thompson
to **refund** taxes in the amount of \$17,662.12
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2012-03-0052138	BAILEY DONALD L OR BAILEY MELISSA	1992//1HGEG8644NL042091	\$ (7.91)
2012-03-0052402	BARNETT JODI L	2002//1GNMT13S722244125	\$ (12.13)
2012-03-0053695	BONSU PATRICIA A	2007//4T1BE46K47U098801	\$ (21.01)
2012-03-0054440	BROWN NACKESHIA N	1993//2T1AE04E5PC022281	\$ (5.53)
2012-03-0057002	COLLINS JAMES Q JR	2005//2G1WF55E559370523	\$ (217.31)
2012-03-0059659	DICKEY ALAN C	2004//1B3EL36R24N174005	\$ (40.83)
2012-03-0089279	EDWARDS DEVELL	1996//WAUEA88DSTA187885	\$ (5.26)
2010-03-0063736	GELCO CORPORATION	2004//2FTZA54664BB19045	\$ (151.79)
2011-03-0063878	GELCO CORPORATION	2004//2FTZA54664BB19045	\$ (164.74)
2012-02-0040726	GENGRAS CHEVROLET INC	585 CONNECTICUT BLVD	\$ (14,596.30)
2012-03-0064513	GRANSTON DONNETH H	1998//1NXBR12E7WZ071867	\$ (127.85)

2012-03-0069927	LAWRENCE PETER E	1991//2HGED6344MH571201	\$	(50.09)
2011-03-0070663	LEE KYUNG S	2001//1FTSE34L71HA41101	\$	(6.65)
2011-03-0071815	MAGUERRERO CLAUDINE R	1994//4S6CY58V8R4409701	\$	(24.65)
2011-03-0074391	MONTALVO ARACELIS	2005//1HGCM56715A060679	\$	(47.68)
2012-03-0075317	NISSAN INFINITI LT	2010//JN8AS5MV5AW100728	\$	(394.09)
2011-03-0077020	PAGAN GERARDO H	2008//JS1GT77AX82100940	\$	(12.76)
2012-03-0077655	PETERSON D L TRUST	2007//1LNHM85V17Y625010	\$	(258.32)
2011-03-0079862	REID CORDEA A	2004//JN8AZ08W84W340278	\$	(31.88)
2012-03-0083934	SQUIRE VILLAGE APT	2003//1GBJK34U53E337465	\$	(262.96)
2012-03-0085725	TOYOTA MOTOR CREDIT CORP	2010//JTKKU4B42AJ052285	\$	(396.11)
2012-03-0086122	UDEH MARY	1994//JT3AC12R7R1141771	\$	(12.99)
2012-03-0087916	WHEELS LT	2003//1GEEH90Y03U550232	\$	(363.84)
2012-03-0087921	WHEELS LT	2004//2G1WF52E649229754	\$	(128.23)
2012-03-0087927	WHEELS LT	2009//1FMCU03799KC24925	\$	(321.21)
		TOTAL	\$	(17,662.12)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Esther Clarke (1) inquired on the progress the N.E.A.T. Committee makes on the blighted properties in East Hartford. *The Mayor explained that the Committee focuses on approximately 20 properties in an area of town and works with the property owners to clean up their properties. The lack of progress on some of the properties is due to foreclosure action or delays in enforcing blight citations before the housing court.* (2) the road in front of 755 and 763 Brewer Street needs repair – large potholes in the road. *The Mayor will look into this.*

Ram Aberasturia acknowledged that Dario Quintero, owner of Dario's Auto Service on Burnside Avenue, and his daughter, Rena, were attending this meeting as it is part of a class assignment for Rena. Chair Kehoe welcomed the Quintero's and invited them to stay after the meeting if they had any questions that he might be able to answer.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

East Hartford Founders LLC v Town of East Hartford – Tax Appeal

MOTION By Barbara Rossi
seconded by Ram Aberasturia
to **accept** the Corporation Counsel's recommendation to settle the pending real property tax appeal known as East Hartford Founders, LLC v. Town of East Hartford, Docket No. CV-12-6016121S, involving

20 Hartland Street, from the fair market value of \$18,937,080 to the fair market value of \$18,600,000, which shall generate a reduction of \$6,865.66 in property taxes.
Motion carried 9/0.

Nathan Primus v Town of East Hartford – Tax Appeal

MOTION By Barbara Rossi
seconded by Marc Weinberg
to **accept** the Corporation Counsel's recommendation to settle the pending real property tax appeal known as Nathan Primus v. Town of East Hartford, Docket No. CV-12-6015867S, involving 627 Burnside Avenue, from the fair market value of \$362,520,000 to the fair market value of \$316,000,000, which shall generate a reduction of \$2,479.09 in property taxes.
Motion carried 9/0.

Angelo Tamarro v Town of East Hartford – Tax Appeal

MOTION By Barbara Rossi
seconded by Linda Russo
to **accept** the Corporation Counsel's recommendation to settle the pending real property tax appeal known as Angelo Tammaro v. Town of East Hartford, Docket No. CV-12-6015882S, involving 111-113 Forbes Street, from the fair market value of \$307,000 to the fair market value of \$277,000, which shall generate a reduction of \$902.88 in property taxes.
Motion carried 9/0.

Joseph Albuquerque v Town of East Hartford – Workers' Compensation

MOTION By Barbara Rossi
seconded by Marc Weinberg
to **accept** the Corporation Counsel's recommendation to fully and finally settle the workers' compensation claim brought by former Town employee, Joseph Albuquerque, for the total sum of \$125,000.00, to be paid by the Travelers Insurance Company.
Motion carried 9/0.

Michael Daly v Malley, et al – Federal Court Action

MOTION By Barbara Rossi
seconded by Bill Horan
to **accept** the Corporation Counsel's recommendation to settle the pending federal court action known as Michael Daly v. Malley, et al., Civil Action No. 3:06-CV-01536 (MPS) for the total sum of \$7,500.00.
Motion **defeated** 3/6 **Yeas:** Kehoe, Horan, Weinberg

Theresa Lawrence Martin v Town of East Hartford – CHRO Complaint

MOTION By Barbara Rossi
seconded by Bill Horan
to **accept** the Corporation Counsel's recommendation to fully and finally settle the complaint filed with the Commission on Human Rights and Opportunities by former Town employee, Theresa Lawrence Martin, for the total sum of \$4,000.00.
Motion defeated 2/7 Yeas: Horan, Weinberg

William Adamovich v Town of East Hartford et al – Pending Superior Court Action

MOTION By Barbara Rossi
seconded by Bill Horan
to **accept** the Corporation Counsel's recommendation to settle the pending superior court action known as William Adamovich v. Town of East Hartford, Docket No. CV-10-6012652S, for the total sum of \$25,000.00.
Motion carried 9/0.

Settlement of Town Claim against MDM Golf, LLC

MOTION By Barbara Rossi
seconded by Bill Horan
to **accept** the recommendation of the Corporation Counsel's office to settle the Town's claims against MDM Golf, LLC for monies owed the Town under its June 20, 2013 lease, specifically the Town's claim for the September 2013 rent (\$5,000), the October 2013 rent (\$5,000), monies due the MDC (\$61,460.09) and taxes owed the Town of East Hartford (\$901.23), for the following consideration:

Receipt of the following equipment and fixtures:

1. 10' Canopy Hood/Ansul
2. Norlake 6X8 Walk in Cooler
3. 48" Delfield Sandwich/Pizza Prep Table
4. 400# Scotsman Ice Cuber & Bin
5. 79" Beverage Air Deep Well Horizontal Cooler
6. Marsal & Son Double Deck MB 60 Pizza Oven
7. Hobart 1612 12" Heavy Duty Slicer
8. Beverage Air 2 Door Beer Cooler
9. 1 Compartment Jackson Low Temp Dish Machine (*Clean/Soil Tables)
10. Two Door Continental SS Reach in Cooler
11. Three Compartment Bar Sink w/Faucets
12. 48" Drainboard
13. Pitco 35# Fryer
14. US Range 365" 6 Burner Range w/Conventional Oven
15. 60" 3 Compartment Sink with Faucet
16. 24 42" Tables
17. 24 Table Bases
18. 80 Chairs

Motion carried 8/1 Nay: Thompson

MOTION By Barbara Rossi
seconded by Esther Clarke
to amend the agenda by adding the following item:
Under New Business: "Resolution Honoring Eric Thompson".
Motion carried 8/0 Abstain: Thompson

Resolution Honoring Eric Thompson

MOTION By Barbara Rossi
seconded by Esther Clarke
to adopt the following resolution:

Whereas, Eric Thompson was appointed to the East Hartford Town Council on January 2, 2007 and was elected in his own right on November 12, 2007; and

Whereas, Eric served as a Council liaison to the Emergency Management Commission and also served on the Ordinance, Real Estate Acquisition & Disposition, Tax Policy, and Investigation and Audit Committee, and was particularly instrumental in the development of a landmark ordinance regulating adult oriented businesses in order to protect public safety and public health, the result of which was the virtual elimination of such businesses from the town; and

Whereas, Eric demonstrated his leadership skills, serving as the Republican leader on the East Hartford Town Council since June 1, 2010; and

Whereas, under Eric's leadership, communication between the Republicans and Democrats on the Town Council was greatly facilitated – leading to consensus building and civility on the town's legislative body; and

Whereas, Eric's quiet demeanor belies a strong ethical character and deep compassion for his community.

Now therefore, be it resolved that the East Hartford Town Council expresses their regret that this day is the last meeting in which they will be serving with Eric Thompson and offers our sincerest wishes for a bright future for Eric and his family. May God bless him and his family with health and success always.

On call of the vote, motion carried 9/0.

The entire Council congratulated Councillor Thompson on his commitment to the town and wished him well in the future.

Councillor Thompson thanked the Council for making his years of service interesting and enjoyable and thanked his family for allowing him the time it takes to serve the town in this capacity.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Anita Morrison, Woodbridge Avenue, (1) asked all to support donations to the Food Bank, which will be collected by Boy and Girl Scouts on Saturday, November 9th; and (2) thanked Councillor Thompson for his dedication and commitment to the town.

Susan Kniep, 50 Olde Roberts Street, (1) extended her appreciation to Councillor Thompson for all that he's done on the Council and looks forward to his continuing service to the community in other capacities; (2) is against settling the MDM contract as was passed earlier this evening; and (3) asked if Billy Casper Golf is licensed to conduct business in the state of Connecticut.

Ram Aberasturia asked for prayers for the health of Marcus Oladell, who serves on the Board of Education.

Barbara Rossi reminded all that Eastern Standard Time starts on November 3rd and urged all to vote on Tuesday, November 5th.

ADJOURNMENT

MOTION By Eric Thompson
 seconded by Bill Horan
 to **adjourn** (10:00 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on November 26th.

Attest _____

Angela M. Attenello

Angela M. Attenello
TOWN COUNCIL CLERK

Robert J. Pasek

TOWN COUNCIL CHAMBER
EAST HARTFORD, CONNECTICUT
NOVEMBER 12, 2013

2013 NOV 18 A 9:29
TOWN CLERK
EAST HARTFORD

ORGANIZATIONAL MEETING

PRESENT Richard F. Kehoe, William P. Horan, Jr., Barbara-Ann Rossi, Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon, Esther B. Clarke and Anita Morrison

CALL TO ORDER

In accordance with Section 3.2(a) of the Town Charter, Mayor Marcia A. Leclerc called the meeting to order at 7:33 p.m. She announced the exit locations in accordance with Connecticut General Statutes § 29-381, after which the Council joined her in the pledge of allegiance.

On Friday, November 8, 2013, Scott Chadwick, Corporation Counsel swore in Marcia A. Leclerc as Mayor of East Hartford.

Robert Pasek, Town Clerk, administered the Oath of Office to the following elected officials:

BOARD OF EDUCATION

Anita Morrison
Bryan Hall – not present
Tyron Harris
Jeffrey Currey
John McDermott – sworn in earlier in the day

SELECTMEN

Rob Rosa
Peter Condio
Richard Torpey

CONSTABLES

Everett Hayes – not present
Patricia Perron
Charles Clarke
Patricia Begley
Tia Woods
Catherine Condio – not present
Patricia Gately

TOWN TREASURER

Joseph R. Carlson – sworn in November 6th

TOWN COUNCIL

William P. Horan, Jr.
Richard F. Kehoe
Patricia Harmon
Ram Aberasturia
Marc I. Weinberg
Barbara-Ann Rossi
Linda A. Russo
Esther B. Clarke
Anita Morrison

NOMINATION OF COUNCIL CHAIR/DEPUTY MAYOR

MOTION By Barbara Rossi
 seconded by Bill Horan
 to **nominate** Richard F. Kehoe as Chair of the Town Council
 Motion carried 9/0.

NOMINATION FOR VICE CHAIR

MOTION By Barbara Rossi
 seconded by Marc Weinberg
 to **nominate** William P. Horan, Jr. as Vice Chair of the Town Council.
 Motion carried 9/0.

NOMINATION OF COUNCIL CLERK

MOTION By Bill Horan
 seconded by Esther Clarke
 to **appoint** Angela Attenello as Council Clerk.
 Motion carried 9/0.

RESOLUTION RELATING TO TIME, PLACE AND PROCEDURE FOR REGULARLY SCHEDULED AND SPECIAL COUNCIL MEETINGS

MOTION By Barbara Rossi
 seconded by Bill Horan
 to **adopt** the following resolution:

Whereas, Section 3.3(a) of the Town Charter of the Town of East Hartford requires that a resolution be adopted at this meeting governing the time and place of regularly scheduled meetings, and provide for the calling of Special Meetings.

NOW, THEREFORE, BE IT RESOLVED:

That the East Hartford Town Council meets regularly on the first and third Tuesdays of each month at 7:30 p.m., and at such other times as the Council shall designate, in the Council Chamber in the Town Hall of the said Town of East Hartford and at such other places as the Council shall designate.

Also, according to Section 3.3(a) of the Town Charter, that the Chair shall have the power to call a Special Meeting of the Council at any time and shall call such meeting whenever requested by one-third or more of the Councillors.

BE IT FURTHER RESOLVED:

That Robert's Rules of Order shall govern parliamentary procedure at all Town Council meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councillor, or when in the discretion of the Chair, such restatement is necessary to avoid any confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.

On call of the vote, motion 9/0.

SELECTION OF MAJORITY AND MINORITY LEADERS

Chair Kehoe announced that Barbara-Ann Rossi will serve as the Majority Leader and Esther Clarke will serve as the Minority Leader.

Each Councillor thanked the voters for their show of confidence by electing them into office, and thanked their families for supporting their decision to run for public office.

Chair Kehoe announced that the next regular Town Council meeting will be November 26th.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Bill Horan
 to **adjourn** (8:10 p.m.)
 Motion carried 9/0.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

Attenello, Angela

From: Leclerc, Marcia
Sent: Wednesday, November 20, 2013 10:31 AM
To: Attenello, Angela
Subject: FW: Questions to Administration

Ang:

These have been temporarily fixed with hot patch and will be permanently addressed in the spring when the asphalt plants open again.

Marcia

-----Original Message-----

From: Leclerc, Marcia
Sent: Tuesday, November 19, 2013 12:59
To: Bockus, Tim
Subject: FW: Questions to Administration

Tim:

Can you let me know if this was taken care of.

Subject: Questions to Administration

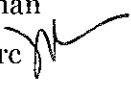
Mayor: will you have an answer at Tuesday's meeting to the following issue from Councillor Clarke:

From the October 29th meeting:

(2) the road in front of 755 and 763 Brewer Street needs repair - large potholes in the road. The Mayor will look into this.

Angela Attenello
Town Council Clerk
740 Main Street
East Hartford CT 06108
Office: (860)291-7208
Fax: (860)291-7389

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 13, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
RE: **COMMUNICATION - DISPOSITION OF FURNITURE-DESK/FANS**

In accordance with the Section 10-3(c) of the Code of Ordinances I forward the following communication regarding the disposition of items from the library outlined in the attached memorandum from Library Director, Susan Hansen. The listed items are of no use to the library or any other town department. The items will be disposed of through the public auction.

C: M. Walsh, Director Finance
T. Bockus, Director Public Works



MEMORANDUM

DATE: November 14, 2013
TO: Mayor Leclerc
FROM: Susan Hansen, Library Director
RE: ITEMS FOR DISBURSEMENT

The following items are of no more use to the library and were offered to other town directors per Section 10-3(c). There was no interest in the items and they will be sent to the public auction:

- one wooden desk
- four Dominion box fans
- one table top fan
- one Mason & Hamlin reed organ
- one Speed Away sled
- one card catalog
- one Canon AP 350 electric typewriter

Thank you.

COMMITTEE ASSIGNMENTS

2013-2015 (11-26-13)

Economic Development

Barbara Rossi
Pat Harmon

Education, Board of (Liaison)

Rich Kehoe
Anita Morrison

EMS

Linda Russo
Pat Harmon

Fees Committee

Marc Weinberg, Temp Chair
Ram Aberasturia
Pat Harmon

Housing Authority (Liaison)

Linda Russo
Esther Clarke

Investigation & Audit Com.

Bill Horan, Temp Chair
Barbara Rossi
Esther Clarke

M.D.C. (Liaison)

Bill Horan

Ordinance Committee

Rich Kehoe, Temp Chair
Bill Horan
Esther Clarke

Budget Committee

Ram Aberasturia, Temp Chair
Barbara Rossi
Anita Morrison

Personnel & Pensions

Marc Weinberg, Temp Chair
Ram Aberasturia
Anita Morrison

Public Building Commission

Rich Kehoe
Anita Morrison

Real Estate Acq. & Disp. Com.

Linda Russo, Temp Chair
Bill Horan
Anita Morrison

Pension & Retiree Benefit Board

Esther Clarke

Riverfront Recapture (Liaison)

Marc Weinberg

Tax Policy Committee

Bill Horan, Temp Chair
Marc Weinberg
Pat Harmon


Town Owned Property Other Than RE

Marc Weinberg, Temp Chair
Rich Kehoe
Pat Harmon

Inspections/Permits Committee

Barbara Rossi, Temp Chair
Linda Russo
Anita Morrison

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 22, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
SUBJECT: COMMUNICATION – DEVELOPMENT UPDATE

Please save time on the November 26, 2013 agenda for an update from the Director of Development Eileen Buckheit.

Thank you.

C: Eileen Buckheit

Attenello, Angela

From: Richard Kehoe <richardf.kehoe@gmail.com>
Sent: Sunday, November 03, 2013 7:39 AM
To: Attenello, Angela; Leclerc, Marcia
Cc: b.a.corona@comcast.net
Subject: Re: Veterans Affairs Commission

Bernie, I am sure I will see you today. Adding Marcia to this email as well. Sorry for the delay, but I need to look up the statute and compare it to the charge of the Veterans Commission. Most of the public act's duties and responsibilities mirror what is expected of the East Hartford Veterans Commission but I would feel more comfortable making it explicit in the ordinance. Further, the ordinance has the mayor designate a veterans' agent. I don't know who that is. So, the interrelationship between the commission and the designated agent should be clarified. For reference, below is the public act and the town ordinance. Angela, please put this on the agenda for the next council meeting as a referral to Ordinance:

Public Act:

Sec. 2. Section 27-135 of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2013*):

(a) Any city or town, either separately or with one or more other cities and towns, may, by ordinance, establish a local veterans' advisory committee which shall have the responsibility of carrying out locally the duties and purposes of this section and, within their charter powers and as otherwise provided by law, may make available to such local committees the necessary funds to carry out their duties and responsibilities. The committee may [(a)] (1) act as the coordinating agency in all matters concerning veterans and their dependents, coordinating the activities of public and private facilities concerned with veterans' reemployment, education, rehabilitation and adjustment to peacetime living; [(b)] (2) cooperate with all national, state and local governmental and private agencies in securing services and benefits to which a veteran or his dependents may be entitled; [(c)] (3) use the services and facilities of the veterans organizations so far as possible to carry out the purposes of this section; and [(d)] (4) encourage and coordinate vocational training services for veterans.

(b) Any city or town that (1) has not established a local veterans' advisory committee pursuant to subsection (a) of this section, and (2) does not otherwise provide funding for a veterans' service officer shall designate a city or town employee to serve as a veterans' service contact person in such city or town. Any city or town employee designated as a veterans' service contact person shall carry out the duties described in subsection (a) of this section and may complete an annual training course conducted by the veterans' advocacy and assistance unit, as described in subsection (b) of section 27-102l, as amended by this act.

Approved May 24, 2013

Town Ordinance:

Section 2-113a. Veterans' Affairs Agent

The mayor shall designate a town employee as the agent for veterans' affairs. The designated employee may collect relevant information concerning veterans' issues, refer veterans to the commission on veterans' affairs as appropriate, and provide such other assistance to veterans as the mayor shall require.

Section 2-113b. Veteran's Affairs Commission

(a) There is established a commission on veterans' affairs. The commission shall consist of nine members. At least six members shall be residents of East Hartford. Such members shall be appointed for a two year term. In addition, the agent for veterans' affairs designated pursuant to Section one, shall serve as an ex-officio member of the commission on veterans' affairs.

(b) The commission shall serve as a resource for information concerning federal, state and local benefits and services for veterans, active duty personnel and their families. The commission shall compile contact information from federal and state veterans' affairs agencies and veterans' advocacy groups. The commission may coordinate the scheduling of regular hours for veterans' advocates to meet with veterans at town hall or other town facilities. The commission may assist the mayor and the agent for veterans' affairs in communicating matters of interest to veterans, active duty personnel and their families in the town of East Hartford.

Voted: 11-01-06

Published: 11-08-06

Effective: 11-29-06

On Mon, Oct 28, 2013 at 10:32 AM, <Aattenello@easthartfordct.gov> wrote:

Rich:

Bernie Corona stopped in to ask about the "new state law requiring municipalities to establish a veterans advisory committee to look at issues such as reemployment, education, housing and rehabilitation". This inquiry came as the result of reading an article in the JI - see attached.

Specifically, Mr. Corona is wondering if the town's Veterans Affairs Commission, of which he is Chair, would meet the new state law. Or if in fact more individuals would need to be appointed. He'd like a few moments of your time - he understands you will get back to him in a

November 18, 2013

To: Richard Kehoe, Chairman

From: Esther Clarke


Re: Request for Referral to Ordinance Committee regarding the Pension and Retirements Benefits Board.

Recently, (10/21/13) the above Board received a written opinion, which mirrored a previously given oral presentation (7/24/13) from Corporation Counsel. This opinion changed the Board's procedure and here-to-fore assumed authority based on years of routine and practice.

This opinion gives only the administration the authority to accept letters from employees seeking to retire, as well as to mathematically prepare the retirement calculations for that employee and to send out the funds to that employee at its pleasure. Somehow though, the Pension and Retirement Board, at least at this time, still seems to have authority and is continuing to send these calculations to an outside firm to have the mathematics of the numbers, reviewed.

In view of the change in procedure caused by this legal opinion recently received by the Board, as well as the previously thought reduction of authority to accept and approve retirements, I would ask that the Town Council refer this matter to the Ordinance Committee to review the matter in order to verify that the Council's intentions and authority previously assumed given to the Pension and Retirement Board is in agreement with the Council's wishes and balance of power.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 13, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
SUBJECT: REFERRAL: Real Estate Acquisition and Disposition Committee

Attached is a memo from our Director of Public Works regarding the property located at 355 Maple Street. Enclosed is the deed from the State of Connecticut with respect to the release of the State owned parcel to the Town.

Please refer this matter to the Real Estate Acquisition and Disposition Committee at the November 26, 2013 meeting.

Thank you.

C: T. Bockus, Director of Public Works
E. Buckheit, Director of Development
R. Gentile, Corporation Counsel




RECEIVED

NOV 06 2013

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Tim Bockus, Director of Public Works 

DATE: November 5, 2013

RE: Referral to Town Council
Real Estate Acquisition and Disposition Committee
Acquisition of 355 Maple Street

The State of Connecticut, Department of Transportation (DOT) has offered the property at 355 Maple Street to the Town of East Hartford. This property is located at the southwest corner of the intersection of Maple Street and Forbes Street. The DOT acquired the parcel for the now defunct I-491 project in 1967 and the dwelling on the property was subsequently demolished. Currently, Public Works employees maintain the vacant property including mowing and maintaining the trees.

The terms of the acquisition are outlined in the attached correspondence from the Property Management Section of the DOT Division of Right of Way. The DOT has set a release price of \$1,000.00 for the 0.41 acre parcel. Your signature is required on the *Release Negotiation and Closing Report*. When the report and release monies are forwarded to the DOT, they will forward the original of the quit claim deed, endorsed on May 29, 2013, so it can be recorded on the Town's land records.


In order for the Town to acquire the parcel, a request must be submitted to the Town Council per Town Ordinance Section 10-18 (a) & (b). As indicated in Rich Gentile's July 8, 2013 memorandum (attached), environmental information in the form of a phase one environmental assessment was needed for the property. Our consultant Milone and MacBroom has completed an assessment and concluded that "the Phase I ESA did not reveal the presence of recognized environmental conditions at the subject site." The main body of the report is also attached to this memorandum.

At this time, the acquisition of this property should be referred to the Real Estate Acquisition and Disposition Committee of the Town Council.

Please request that this item is placed on the upcoming Town Council agenda. All of the documents referenced in this memorandum are available as PDF documents for distribution to the Town Council.

Cc: Rich Gentile, Assistant Corporation Counsel

OFFICE OF CORPORATION COUNSEL

Date : July 8, 2013
To : Tim Bockus
From : Richard Gentile 
Re : Land Released To Town of East Hartford / Forbes Street

I enclose documents sent by the DOT with respect to property to be conveyed to the Town at the intersection of Forbes and Maple Street. Please review the deed and map. If all appears in order, these documents should be forwarded by your office to the Town Council for action by the Real Estate Acquisition and Disposition Committee. You should also forward to the Committee environmental information on the property.

CC: Mayor Leclerc

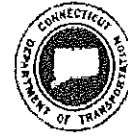
RECEIVED

JUL 11 2013

OFFICE OF EAST HARTFORD
ENGINEERING & SURVEYING



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

(860) 594-2465

July 1, 2013

The Honorable Marcia A. Leclerc
Mayor
Town of East Hartford
740 Main Street
East Hartford, Connecticut 06108

Dear Mayor Leclerc:

Subject: State Land -- East Hartford
File No. (42) 53-101-36B

Please be advised that the Department of Transportation (Department) has received final approval and is now ready to close.

The amount due at closing, in the form of a bank check made payable to "Treasurer, State of Connecticut", is \$1,000.00.

Enclosed is a copy of the executed deed, map and closing report. Please sign both copies of the closing report and forward them to this office together with your payment of \$1,000.00.

Upon receipt of the above, the Department will send you by Express Mail, a copy of the closing report, the original executed deed, and the tax exempt form for you to file in the East Hartford Town Hall.

Should you have any questions regarding the above, please contact me.

Sincerely,

Christie A. LaBella
Property Agent 2
Property Management Section
Division of Rights of Way

Enclosures

RECEIVED

JUL 05 2013

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

RELEASE NEGOTIATION AND CLOSING REPORT

TYPE OF SALE June 12 Special Session,
Public Act No. 12-2

BUYERS NAME Town of East Hartford
(as to appear on deed)

ADDRESS 740 Main Street
East Hartford, CT 06108

TOWN East Hartford

ROAD Forbes Street at Maple Street

FILE NO. (42)53-101-36B

FED. PROJ. NO. _____

CONTACT AT The Hon. Marcia A. Leclerc
Mayor
Town of East Hartford
740 Main Street (860) 291-7200
East Hartford, CT 06108

REGISTERED VALUE N/A **RELEASE PRICE** \$1,000

TERMS OF SALE no monetary consideration **DEPOSIT** \$0

TYPE OF LAND 17,974± square feet of vacant land **BALANCE DUE** \$1,000.00

RESERVATIONS IN RELEASE DEED *Subject to a 20' sanitary sewer easement in favor of the Metropolitan District
*Subject to an easement for highway purposes in favor of the Town of East Hartford
*Rights of Access assigned

STATE FILE NO.	FORMER OWNER	DEED TYPE/ VOLUME/PAGE	APPROX. ORIGINAL PURCH. PRICE/SZ.	DATE OF DEED
(42)53-101-36	Louis A. Caron	Warranty Deed/ Vol. 423/Pg. 355	\$7,900.00/0.41± acres land and easements	9/12/1967

FED. PARTICIPATING _____ **ORIG. CODING** _____

REMARKS _____

CODING _____

ROW/CONST. MAP NOS. _____

**RELEASE DEED
DELIVERED IN
PERSON**

SIGNED _____ DATE _____

**RELEASE DEED
DELIVERED BY
MAIL**

SIGNED _____ DATE _____

AGENCY REPRESENTATIVE _____ DATE _____

Return to:
Town of East Hartford
740 Main Street
East Hartford, CT 06108

QUIT-CLAIM DEED

STATUTORY FORM

KNOW YE, that the State of Connecticut, acting herein by Denise L. Nappier, Treasurer of the State of Connecticut, under authority granted by Section 141(c) of Public Act No. 12-2 of the June 12, 2012, Special Session of the General Assembly of the State of Connecticut, approved June 15, 2012, pursuant to the provisions of Section 141(a) of Public Act No. 12-2 of the June 12, 2012 Special Session of the General Assembly of the State of Connecticut, and with the approval of the State Properties Review Board of the State of Connecticut, for the consideration paid of One Thousand Dollars (\$1,000.00), Grants for open space purposes to the Town of East Hartford, a Municipal corporation existing under the laws of the State of Connecticut and having its territorial limits within the County of Hartford and State of Connecticut with QUIT-CLAIM COVENANTS,

That certain parcel of land, situated in the Town of East Hartford, County of Hartford and State of Connecticut, located on the westerly side of Forbes Street, containing 17,974 square feet, more or less, and more particularly shown on a map to be filed in the East Hartford Town Clerk's Office entitled, "TOWN OF EAST HARTFORD MAP SHOWING LAND RELEASED TO TOWN OF EAST HARTFORD BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION RECONSTRUCTION OF FORBES STREET AT MAPLE STREET SCALE 1" = 40' DEC 2011 THOMAS A. HARLEY, P.E. CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION", TOWN NO. 042; PROJECT NO. 053-101, SERIAL NO. 036B, SHEET 1 OF 1, bounded and described as follows:

- EASTERLY by Forbes Street, 231.42 feet, by a line designated "RELEASE LINE & STREET LINE", as shown on said map;
- SOUTHERLY by land now or formerly of Connecticut Light & Power, 59.27 feet, by a line designated "RELEASE LINE & PROPERTY LINE", as shown on said map;
- WESTERLY by land now or formerly of Richard Smeltz, 229.93 feet, by a line designated "RELEASE LINE & FORMER NON-ACCESS HIGHWAY LINE", as shown on said map;
- NORTHERLY by Maple Street, 94.02 feet, by a line designated "RELEASE LINE & STREET LINE", as shown on said map.

Together with all rights of access directly to and from the land herein conveyed, over and across the line designated "RELEASE LINE & FORMER NON-ACCESS HIGHWAY LINE", as more particularly shown on said map.

For the State's source of title to the above-referenced premises, reference is made to an acquisition by the State of Connecticut from Louis A. Caron as contained in a Warranty Deed dated September 12, 1967 and recorded in Volume 423 at Page 355 of the East Hartford Land Records.

N 140800

RELEASE AREA = 17,974±SQ. FT.

SUBJECT TO AN EASEMENT FOR OFFICIAL PURPOSES IN FAVOR OF THE TOWN OF EAST HARTFORD
SUBJECT TO A 20' SANITARY SEWER EASEMENT TO THE METROPOLITAN DISTRICT

STATE OF CONNECTICUT FORMERLY LOUIS A. CARON WORKING UNDER WARRANT # 14253-101-36 (42)53-101-36

RIGHTS OF ACCESS ASSIGNED

N/F RICHARD SMELTZ

N/F CONNECTICUT LIGHT & POWER
RELEASE LINE & PROPERTY LINE

PORTER BROOK

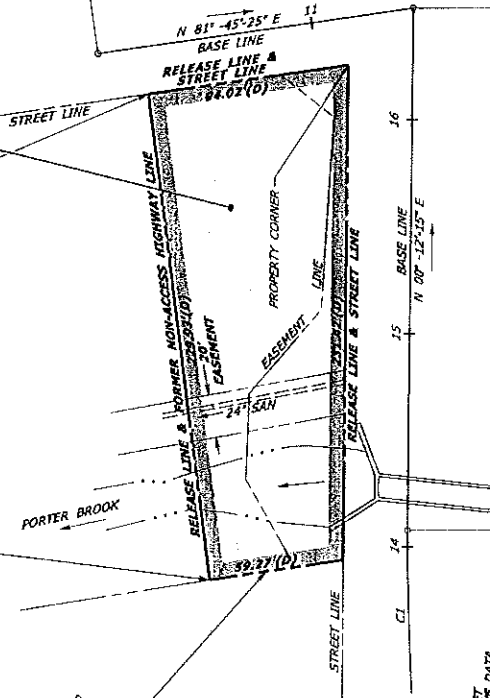
STREET LINE

MAPLE STREET

FORBES STREET

MAPLE STREET STA. 10+00.00
N 140668.592
E 187420.472

FORBES STREET STA. 16+51.96=
MAPLE STREET STA. 11+48.21
N 140630.841
E 187307.147



FORBES STREET
P.T. STA. 14+07.83
N 140448.716
E 187566.277

REFERENCES:
1. CONNDOT B.A.C. FILE #4033-101-36
2. CONNDOT B.A.C. FILE #4253-101-36

NOTES:

- 1. THIS CORRELATION PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-108b-1 THROUGH 20-108b-26, AND THE STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT AS ADOPTED BY THE CONNECTICUT ASSOCIATION OF SURVEYORS, INC. ON SEPTEMBER 26, 1996. IT CONFORMS TO CLASS 0, SECTION 10, ARTICLE 20 OF THE CONNECTICUT CONSTITUTION AS AMENDED, HEREON. THIS PLAN HAS BEEN CHECKED BY THE PROFESSIONAL SURVEYOR, AND NO OTHER SOURCES OF INFORMATION. IT IS NOT TO BE CONSTRUED AS HAVING BEEN NECESSARILY OBTAINED AS THE RESULT OF A FIELD SURVEY AND IS SUBJECT TO SUCH CHANGE AS AN ACCURATE FIELD SURVEY MAY DISCLOSE.
- 2. THE TOWNSHIPS AND PROPERTY LINE REFERENCES SHOWN ARE BASED UPON THE SURVEYING DATA AS REFERENCED HEREON. THESE PROPERTY BOUNDARY LINES DO NOT REPRESENT THE PROFESSIONAL OPINION OF THE UNDERSIGNED.

DRAWN BY: LAL
DATE: 12/20/12
CHECKED BY: GZA
DATE: 12/20/12

FILE #112, NR. CTDOT, MON. PROJECTS/SURVEYS/RELEASES/140, 0401 SV, CS, 042, SD-101, 0268464.DGN

COMPILED PLAN

TOWN OF EAST HARTFORD
MAP SHOWING LAND RELEASED TO
TOWN OF EAST HARTFORD

BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
RECONSTRUCTION OF FORBES STREET
AT MAPLE STREET

SCALE 1" = 40'
THOMAS A. HARLEY, P.E.
DEC 2011

CHEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

IN ALL DIMENSIONS AND AREAS THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

SCALE IN FEET

DATE	REVISION	REQ. BY

TOWN NO. 042
PROJECT NO. 053-101
SERIAL NO. 0380
SHEET 1 OF 1

DATE 1/16/13
TITLE NUMBER SURVEY OPERATIONS
ROBERT J. BARON, P.L.S.
PLS #18824



DEMOCRATS
DEMOCRATIC TOWN COMMITTEE
OF EAST HARTFORD

November 1, 2013

Richard Kehoe, Council Chairman
East Hartford Town Council
Town of East Hartford
740 Main St
East Hartford, CT 06108

Dear Chairman Kehoe:

Please be advised that on Thursday, October 17, 2013 at a duly called meeting of the East Hartford Democratic Town Committee Executive Board and District Chairs, who serve as our Party's Permanent Nominating Committee, Robert N. Keating of 15 Knollwood Road, East Hartford, CT 06118 (860-569-4293) was endorsed for reappointment as the Democratic Party's nominee on the East Hartford Housing Authority Board. Mr. Keating is duly elected as a Democrat making this appointment available to a Majority Party nominee.

Thank you.

The **East Hartford Democratic Town Committee**

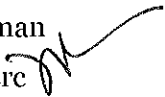
Catherine F. Condio
Secretary

Cc:

Mayor Marcia Leclerc
Town Clerk Robert Pasek
Democratic Registrar of Voters Judith Shanahan
Democratic Town Chairman Don Currey

Donald M. Currey – Town Chair → 14 Martin Circle – East Hartford, CT 06118 – 860.568.5584 – donaldc073@aol.com
Joanne S. LeBeau – Vice Chair → 4 Gorman Place – East Hartford, CT 06108 – 860.528.5818 – joannelebeau@gmail.com
Catherine F. Condio – Secretary → 19 Blinn Street – East Hartford, CT 06108 – 860.528.8777 – c.condio@comcast.net
Carol Noel – Treasurer → 102 Christine Drive – East Hartford, CT 06108 – 860.528.6902 – jnoel102@att.net
Theresa Godreau – Deputy Treasurer → 51 Naubuc Avenue – East Hartford, CT 06118 – 860.569.3513 – fgodreau@comcast.net

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 15, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
**SUBJECT: REFERRAL: Local Alcohol, Tobacco and Other Drug Abuse
Prevention Council Grant Program**

Attached is a memo from our Director of Youth Services regarding our application for funding from our Local Regional Action Council, East of the River Action for Substance Abuse Elimination (E.R.A.S.E.).

Please place on the Town Council agenda for the November 26, 2013 meeting.

Thank you.

C: Cephus Nolen, Jr.

RESOLUTION OF MUNICIPAL LEGISLATIVE BODY

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true and correct copy of the Resolutions, duly adopted and ratified by the Town Council of the Town of East Hartford on November 26, 2013.

RESOLVED, that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$5,675 with the State of Connecticut Department of Mental Health and Addiction Services to support the activities of a local alcohol, tobacco, and other drug abuse Prevention Council, and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that Marcia A. Leclerc was elected Mayor. Her term of office began on November 8, 2013 and will continue until November 9, 2015. As Mayor, Marcia A Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this : _____.

Angela M. Attenello, Town Council Clerk

Seal

To: Marcia A. Leclerc, Mayor
CC: Grants Administrator
From: Cephus Nolen Jr., Youth Services
Date: November 13th, 2013
Re: Local Prevention Council Grant for November 26, 2013 Town Council
Agenda

I would like to request that the Local Prevention Council Grant for 2013-2014 be on the November 26, 2013 Town Council Agenda.

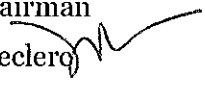
East Hartford's Local Prevention Council through the East Hartford Youth Services is once again applying for funding from our Local Regional Action Council, East of the River Action for Substance Abuse Elimination (E.R.A.S.E.) in the amount of \$5,675. The "**Local Alcohol, Tobacco and Other Drug Abuse Prevention Council Grant Program**" (LPCP) is a one year initiative to support the activities of local, municipal-based alcohol, tobacco, and other drug (ATOD) abuse prevention.

The intent of this grant program is to facilitate the development of ATOD abuse prevention initiatives at the local level with the support of chief elected officials and the community. The specific goal of this grant initiative is to increase public awareness focused on the prevention of ATOD abuse, and to stimulate the development and implementation of local substance abuse prevention activities.

This is the annual Grant from ERASE (East of the River for Substance Abuse Elimination) for \$5,675 that will help provide funding to various programs in the community that focus on the prevention of substance use by children & youth. The various programs that nominated will help to reach over 2,500 East Hartford youth and their families.

The attached Resolution will authorize you as Mayor to enter into the funding agreement for this program.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 13, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclercq 
SUBJECT: REFERRAL: CRCOG AND OPM REGIONAL PERFORMANCE INCENTIVE GRANTS

Attached is a memo from our Director of Finance requesting the Town of East Hartford participate in the Regional Performance Incentive Program proposal referenced in Connecticut General Statutes Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 for the following proposals to be submitted by the Capitol Region Council of Governments.

Regional Nutmeg Network Connections
Regional Data/Disaster Recovery Center
Regional Computer Forensics Laboratory
Human Resources On-Line Clearinghouse and Templates

Please place on the Town Council agenda for the November 26, 2013 meeting.

Thank you.

C: Michael P. Walsh

CRCOG Support Resolution
OPM Regional Performance Incentive Program

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on October 23, 2013 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of East Hartford has expressed an interest in taking part in the project proposal(s) entitled

1. Regional Nutmeg Network Connections
2. Regional Data / Disaster Recovery Center
3. Regional Computer Forensics Laboratory
4. Human Resources On-line Clearinghouse and Templates

Now, Therefore Be It Resolved that the East Hartford Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes Mayor Marcia A. Leclerc to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on November 26, 2013.

Angela Attenello, Clerk of the Town Council



MEMORANDUM

DATE: November 13, 2013

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance *MPW*

TELEPHONE: (860) 291-7246

RE: **CRCOG and OPM Regional Performance Incentive Grants**

By way of this memo, attached please find a summary of four CRCOG initiatives that our community can join to be submitted to OPM as part of a Regional Performance Incentive Grant application process that CRCOG will be attempting to secure on behalf of participating municipalities.

All four initiatives being pursued by CRCOG are worthwhile, so via the attached resolution to be approved by the Town Council, East Hartford will participate in the CRCOG application.

All four initiatives have the capability to reduce town costs while enhancing existing electronic capabilities to be more effective and efficient.

The attached resolution supporting these initiatives must be approved by the Town Council at their November 26, 2013 meeting in order for East Hartford to proceed. I will be on hand at that meeting to address any questions.

Should you have any questions or problems on the aforementioned, please feel free to contact me.

Cc: Mark Sirois, Police Chief
Ken Sayers, IT Manager

Resolution of Endorsement

The Legislative Body of the Town of East Hartford met on November 26, 2013 and adopted a resolution by the vote of _____ to _____ which endorsed the **Regional Performance Incentive Program** proposal referenced in Connecticut General Statutes Section 4-124s as amended by Section 251 and 253 of Public Act 13-247) for the following proposals to be submitted by the Capitol Region Council of Governments:

- 1) Regional Nutmeg Network Connections
- 2) Regional Data / Disaster Recovery Center
- 3) Regional Computer Forensics Laboratory
- 4) Human Resources On-line Clearinghouse and Templates

Attested to by:

Name: _____
Angela Attenello

Title: Town Council Clerk

Date: November 26, 2013

Attenello, Angela

From: Leclerc, Marcia
Sent: Monday, November 25, 2013 1:25 PM
To: Kehoe, Richard; 'Ram Aberasturia'; Attenello, Angela
Subject: FW: regional projects
Attachments: RPIP2013Grant-PBApproved.pdf

Here are the descriptions. As this is the "sign-up period" CRCOG does not yet have a total of which towns may participate. Cost savings from fiber connectivity will accrue if we obtain access to the Nutmeg Network - perhaps \$10,000 per year. The other initiatives allow us to become more efficient (protect our date by using a central site, have quicker access to a regional forensics site, and be able to mine an HR site for best practices).

Marcia

From: Richard Kehoe [<mailto:richardf.kehoe@gmail.com>]
Sent: Monday, November 25, 2013 07:17
To: Leclerc, Marcia; Ram Aberasturia
Subject: regional projects

Including Ram, who has this item on the agenda. In reviewing the packet, I did not see any description of the regional programs, eg. how many towns would be involved, what town services would be shifted to a regional entity, if any, would there be any savings/cost to the town.

I recognize that this is in the planning stages and some details still need to be worked out but we should have some additional, basic details.

Thanks.

**OPM Regional Performance Incentive Grants
2013 Round
CRCOG Policy Board Approved October 23, 2013**

1. Regional Nutmeg Network Connections (estimate will depend on participating towns) – new for 2013

CRCOG would submit a regional Nutmeg Network connection grant application on behalf of CRCOG towns who do not wish to submit an individual application. Given that regional projects are a legislative priority, CRCOG staff believes this will make the connection applications stronger by submitting them jointly. In addition, CRCOG would bear the relative burden of negotiating the OPM grant process on behalf of the participating towns. Staff Contact: Pauline Yoder: pyoder@crcog.org, (860) 522-2217 x245.

2. Regional Data / Disaster Recovery Center (estimated \$500K) – new for 2013

Taking advantage of the Nutmeg Network, CRCOG would establish a self service Data / Disaster Recovery Center for towns to use either via self-service servers, or with consultant and implementation assistance. The Data Center would operate out of two locations for backup purposes. Towns could use the data center for disaster recovery, replacement of aging servers, new applications and replacement of existing applications. In addition, CRCOG would use this as a platform to create additional shared regional applications, as well as moving existing applications, such as Regional Permitting and GIS to the Nutmeg Network, giving quicker access for towns and removing dependence on the Internet. Staff Contact: Pauline Yoder: pyoder@crcog.org, (860) 522-2217 x245.

3. Regional Computer Forensics Laboratory (estimated \$250K) – revised from 2012

CRCOG staff is working in conjunction with the Capitol Region Chiefs of Police Association to further the concept of a regional forensics laboratory dedicated to computer crimes. With the increase in computer crimes (including online fraud and financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. This project proposes to provide equipment, software licenses and training. Participating municipalities would assign investigators to the lab who in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. The project team is also working with private sector partners. Staff Contact: Cheryl Assis: cassis@crcog.org, (860) 522-2217 x236.

4. Human Resources On-line Clearinghouse and Templates (estimated \$65,000) – revised from 2012

Establishing a robust, on-line clearinghouse (possibly via a stand-alone micro-site off of the CRCOG website) to post sample HR documents, templates and related data, including, but not limited to, Personnel Policies, Pay Scales for Unaffiliated Employees, HR Checklists, Job Descriptions, Performance Appraisal Systems and Union Contracts. Templates of select documents for towns to modify/customize would be created by a hired HR consultant. Staff Contact: Hedy Ayers: hayers@crcog.org, (860) 522-2217 x234

MARCIA LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

31 School Street
East Hartford, Connecticut 06108

October 24, 2013

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"Holiday Fest - 2013"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by the **East Hartford Beautification Commission by Patricia Sirois, its Event Chairperson**. The applicant seeks to conduct a winter holiday festival as follows:

- Tree-lighting ceremony with music and singing to be held on the lawn of the **Town Green** on **Friday, December 6th**, between the hours of **6:30 and 7:30 PM**.
- Miscellaneous activities including an outdoor petting zoo, horse drawn wagon and a snowman building contest to be held on the **Town Green** on **Sunday, December 8th**, between the hours of **12:00 PM and 3 PM**.
- Tree of Lights ceremony with music to be held on the lawn of **Town Hall** on **Monday, December 9th**, between the hours of **6 PM to 6:30 PM**.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Public Works, Parks and Recreation Departments and the Offices of Corporation Counsel and Finance. The **Office of Corporation Counsel, Health, Parks and Recreation and Fire Departments** approve the application as submitted.

The **Public Works Department** recommends the application be approved as submitted and offers the following comment: **There is an anticipated cost of \$1,500.00** to the Park Maintenance Division for services associated with this event.

The **Risk Management Department** states that the applicant will need to provide Certificates of Insurance from the petting zoo and horse drawn carriage companies.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The proposed site is suitable for the amusement, the crowds are of a moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Sirois". The signature is written in a cursive style with a large initial "M" and a stylized "S".

Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:

HOLIDAY FEST'13

2. Date(s) of Event:

FRIDAY, DECEMBER 6TH THRU MONDAY, DECEMBER 9TH, 2013

3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :

East Hartford Beautification Commission, By Patricia Ann Sirois, 45 Jefferson Lane, EH, 06118, Chair of Event: Home # 860-568-0065, cell: 860-416-8345, Email: pasirois@comcast.net

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

5. List the location of the proposed amusement: (Name of facility and address)

Town Green and Lawn of Town Hall

6. List the dates and hours of operation for each day (if location changes on a particular day, please list):

12/6: 6:30 to 7:30pm; 12/8: Noon to 3 pm; 12/9: 6 to 6:30 pm.

7. Provide a detailed description of the proposed amusement:

12/6: Beautification Comm. Tree Lighting: Carol Sing with Santa. 12/8: Outdoor Petting Zoo, Snow Building Contest and Horse Drawn Wagon. 12/9: Tree of Lights with Carol Sing.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

12/6: one hour; 12/9: 1/2 hour

9. What is the expected age group(s) of participants?

All Ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

Tree Lighting: up to 300. Activities on Town Green: 250; Tree of Lights: 25

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

No Impact

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

All activities occur off-street and allow for curbside parking of emergency vehicles.

c. Parking plan on site & impact on surrounding / supporting streets:

Police take care of parking.

d. Noise impact on neighborhood:

None

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Parks & Rec. staff attend to debris pick up.

f. List expected general disruption to neighborhood's normal life and activities:

None

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

There are police on duty with cell phones available.

b. Provisions for notification of proper authorities in the case of an emergency:

All activities take place with cell phones available.

c. Any provision for on-site emergency medical services:

Not anticipated, activities will necessitate on-site emergency personnel.

d. Crowd control plan:

No plan needed. Police on Town Green have been sufficiently planned for purpose.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Parks & Rec. has been responsible for this in past.

f. Provision of sanitary facilities:

None needed.

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

- a. For such sale or provision,

- b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Parks & Rec. staff attend to debris pick up.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.

- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Patricia Ann Sirois, Holiday Fest '13 Chair
(Legal Name of Applicant)

Patricia Ann Sirois Patricia Ann Sirois 10/8/13
(Applicant Signature) (Printed Name) (Date Signed)

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Certificate of Alcohol Liability Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO <i>K/A</i>

Received By: Carol M. Frank

Employee Number. 9019

Date & Time Signed: 10-9-13 7:40 AM ~~PM~~

Time remaining before event: 30⁺ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date(s): December 6 through 9, 2013

Event): Holiday Fest 2013

Applicant: East Hartford Beautification Commission by Patricia Sirois, Event Chairperson

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ _____ 0 _____

William Perez, Assistant Fire Chief
Signature

10/15/2013

Date

Comments:

Health Dept Review



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



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Mayor

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated cost(s) if known \$ _____

Michael Sirois
Signature

10/9/13
Date

Comments:



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
-
- Anticipated cost(s) if known \$ _____

[Handwritten Signature]
Signature

10/21/13
Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Monday, October 21, 2013 9:07 AM
To: Frank, Carol
Subject: RE: Holiday Fest 2013

I have reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

There is an anticipated cost of \$1,500 to the Park Maintenance Division for support services associated with this event.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, October 09, 2013 08:04
To: Oates, John; Bockus, Tim; Cordier, James; Fravel, Theodore
Cc: Uhrig, Jim; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rivera Malave, Juan; Sirois, Mark; Soto, Ricardo; Stokes, Gloria; Thurnauer, Beau
Subject: Holiday Fest 2013

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, October 23, 2013. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Gentile, Richard
Sent: Wednesday, October 09, 2013 9:06 AM
To: Frank, Carol
Subject: RE: Holiday Fest 2013



Gentile Richard.vcf
(3 KB)

No comments or concerns

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860.291.7215 (Office)
860.291.0145 (fax)
rpgentile@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, October 09, 2013 08:04
To: Oates, John; Bockus, Tim; Cordier, James; Fravel, Theodore
Cc: Uhrig, Jim; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rivera Malave, Juan; Sirois, Mark; Soto, Ricardo; Stokes, Gloria; Thurnauer, Beau
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Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Risk Mngmt

Frank, Carol

From: Bennett, Cindy
Sent: Wednesday, October 09, 2013 8:08 AM
To: Frank, Carol
Cc: Uhrig, Jim
Subject: RE: Holiday Fest 2013

Hi Carol, Patriotic commission falls under the Towns' liability program-however we will need certificates of ins from the petting zoo and horse drawn carriage company-

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, October 09, 2013 8:04 AM
To: Oates, John; Bockus, Tim; Cordier, James; Fravel, Theodore
Cc: Uhrig, Jim; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rivera Malave, Juan; Sirois, Mark; Soto, Ricardo; Stokes, Gloria; Thurnauer, Beau
Subject: Holiday Fest 2013

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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: DeMaine, Michael
Sent: Wednesday, October 23, 2013 2:04 PM
To: Frank, Carol
Subject: RE: Holiday Fest Review

Extra Attention at this time.

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, October 23, 2013 13:56
To: DeMaine, Michael
Subject: RE: Holiday Fest Review

Mike-

Any special attention given? That's really the information I need. Thank you.

Carol

-----Original Message-----

From: DeMaine, Michael
Sent: Wednesday, October 23, 2013 13:54
To: Frank, Carol
Cc: Rivera Malave, Juan
Subject: RE: Holiday Fest Review

Carol,

I approve this event.

Sergeant Michael DeMaine
Public Information Officer
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office (860)291-7583
Fax (860)289-1249
mdemaine@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, October 23, 2013 09:14
To: DeMaine, Michael
Subject: Holiday Fest Review

Mike,

Your review for the Holiday Fest 2013 is due today. Please review (I have attached the information for you again) and let me know. Thank you.

Carol

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: 11/15/2013
TO: RICHARD F. KEHOE, TOWN COUNCIL CHAIRMAN
FROM: MAYOR MARCIA A. LECLERC
RE: **REFUND OF TAXES**

I recommend that the Town Council approve a total refund of taxes in the amount of \$5,899.12 as detailed in the attached listing from our Collector of Revenue.

Please place this item on the Town Council agenda for the November 26, 2013 meeting.

C: M. Walsh, Director of Finance
I. Laurenza, Tax Collector

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: IRIS LAURENZA, COLLECTOR OF REVENUE
ANNIE KOHLER, ASSISTANT TAX COLLECTOR

SUBJECT: REFUND OF TAXES

DATE: 11/15/2013

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$5,899.12 See attached list.

Bill	Name	Address	Prop Loc/Vehicle Info.	Over Paid
2012-03-0050837	ALLEN MARISSA L	148 KING PHILIP DR W HARTFORD CT 06117 1319	2000/JJF1GF4854YG804427	\$ (123.62)
2011-03-0064284	ALLY BANK	LOUISVILLE PPC PO BOX 9001951 LOUISVILLE KY 40290 1951	2008/1GYFK63868R228773	\$ (865.53)
2012-03-0086671	ALLY BANK	LOUISVILLE PPC PO BOX 9001951 LOUISVILLE KY 40290 1951	2010/1J4PN2GK3AW109435	\$ (371.58)
2012-03-0086693	ALLY BANK	LOUISVILLE PPC PO BOX 9001951 LOUISVILLE KY 40290 1951	2010/3D4PG4FB1AT140799	\$ (281.80)
2012-03-0052184	BAKER HANSEL U	233 ELLINGTON RD 213 E HARTFORD CT 06108 1122	1998/1HGCG5656WA231031	\$ (12.07)
2011-03-0053201	BEZARES MARY J	15H JAIDEE DR E HARTFORD CT 06118 1575	2002/1GCHG35R421160483	\$ (172.27)
2012-01-0001961	BURNHAM BROTHERS INC	1893 MAIN ST EAST HARTFORD CT 06108	1907 MAIN ST	\$ (267.35)
2011-03-0055021	CAB EAST LLC	FORD CREDIT PP TAX PO BOX 67000 DEPT 231601 DETROIT MI 48267 2316	2008/3LJNHM28T38R605672	\$ (323.08)
2011-03-0055023	CAB EAST LLC	FORD CREDIT PP TAX PO BOX 67000 DEPT 231601 DETROIT MI 48267 2316	2010/ZFMDK4JC3ABA16569	\$ (335.98)
2012-03-0055338	CAO PHOI	708 OAK ST E HARTFORD CT 06118 3045	2004/ZT1BR32E24C304760	\$ (19.80)
2012-03-0056331	CHASE AUTO FINANCE CORP	900 STEWART AVE GARDEN CITY NY 11530 4855	2010/JF2SH6CC5AH703544	\$ (565.22)
2012-03-0057400	CONNORS MARIA	325 HILLS ST E HARTFORD CT 06118 2909	2001/KMHDN45D71U094308	\$ (100.62)
2012-03-0058513	DAIMLER TRUST	PO BOX 685 ROANOKE TX	2009/WDDGF81X69R083617	\$ (592.30)
2011-04-0081888	DAVIS SAKIYA M	51 RECTOR ST EAST HARTFORD CT 06108 2262	2003/1HGCM56663A094489	\$ (244.32)
2012-03-0063297	GARNER DIANE M	877 FORBES ST E HARTFORD CT 06118 1923	2002/1FTNX21L42EA78650	\$ (23.49)
2011-03-0065059	GREEN SARAHJO D	73 MELROSE ST E HARTFORD CT 06108 1772	2010/JTDBU4EEZAJ080535	\$ (39.58)
2012-03-0065597	HAWKINS LOIS L	189 GREEN MANOR RD E HARTFORD CT 06118 3523	1998/1GKDT13W7WZ535049	\$ (6.98)
2012-03-0067794	JOHNSON LORI J	56 WARREN DR E HARTFORD CT 06118 1140	2009/ZT1BU40E89C057789	\$ (35.03)
2012-03-0070549	LEWIS KARAYAHN T	6 ORCHARD TER E HARTFORD CT 06108 2127	2004/1N4BA41EX4C867682	\$ (23.89)
2012-03-0074507	MUDDARLA BHARATH	5606 OAKCREST GREEN DR APT 203 CHARLOTTE NC 28217	2005/KMHDN56D45U142910	\$ (33.37)
2012-03-0075273	NISSAN INFINITI LT	TAX OPERATIONS PO BOX 650214 DALLAS TX 75265 0214	2011//3N1AB6AP6BL726077	\$ (347.35)

2012-03-0078282	PORSCHE LEASING LTD	4343 COMMERCE CT 300 LISLE IL 60532	2008/WP0CB29958S775530	\$ (581.22)
2011-03-0082593	SANTINI RAMON L	64 JEFFERSON LN E HARTFORD CT 06118 2150	1995//1FTCR14A1STA32842	\$ (152.51)
2012-03-0085713	TOYOTA MOTOR CREDIT CORP	ATTN: PRODUCT OPERATIONS WF21 19001 S WESTERN AVE TORRANCE CA 90509	2010//JTDKN3DU5A0193465	\$ (50.84)
2011-03-0087926	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD LIBERTYVILLE IL 60048	2008//WWWL73C88E224511	\$ (329.32)
TOTAL				\$ (5,899.12)

TOWN COUNCIL OFFICE

DATE: November 19, 2013
TO: All Councillors
FROM: Rich Kehoe, Chair
RE: 2014 Town Council Meetings Schedule

January 7	July 15
January 21	August 5
February 4	August 19
February 18	September 2
March 4	September 16
March 18	October 7
April 1	October 21
April 15	November 5 (Wednesday)
May 6	November 18
May 20	December 9
June 3	
June 17	

TOWN COUNCIL OFFICE

DATE: November 19, 2013
TO: All Directors
FROM: Rich Kehoe, Chair
RE: 2014-2015 Budget Workshop Schedule

TOWN COUNCIL CHAMBERS

Monday, February 24, 2014

Mayor's Summary of Budget 6:30 p.m.

Fire Department

Administration Chief Oates
Suppression
Fire Marshal
Apparatus Maintenance
Alarm Maintenance
Emergency Medical Service
Emergency Management
Fire Capital Improvements

6:45 p.m.

Public Safety Complex

Public Safety Communications

Police Department

Police Administration
Operations
Criminal Investigation
Police Capital Improvements

Wednesday, February 26, 2014

Board of Education

Superintendent of Schools Nathan Quesnel

6:30 p.m.

Inspections and Permits

Administration Gregg Grew

7:30 p.m.

Saturday, March 1, 2014

Town Treasurer	Joseph Carlson	8:30 a.m.
Town Council	Rich Kehoe	
Town Clerk	Robert Pasek	
Registrars of Voters	Mary Mourey & Judi Shanahan	
Selectmen		
Probate Court	Allan Driscoll	

Finance

Administration	Mike Walsh
Accounts and Control	
Information Technology	
Purchasing	
Assessor	
Revenue and Collections	
Employee Benefits	
Risk Management	
Debt Services	
Contingency	
Capital Improvements	
Revenues	

Five Year Capital Improvement Plan

Summary
Project Narratives
 Finance
 Public Works
 Parks and Recreation
 Fire Department
 Police Department
 Public Library
 Other Departments

Boards and Commissions

Beautification Commission	Patriotic Commission
Inland/ Wetlands/Environment Commission	Board of Assessment Appeals
Personnel Board of Appeals	Human Rights Commission
Historic District Commission	Emergency Medical Commission
Library Commission	Zoning Board of Appeals
Public Building Commission	Fine Arts Commission
Retirement Board	Commission on Aging
Commission on Services for Persons w/Disabilities	
The Hockanum River Commission	Veterans' Affairs Commission
Board of Ethics	

Lunch Break

12:30 p.m.

Executive

Office of the Mayor	Marcia Leclerc
Channel 5	Irene Cone
Corporation Counsel	Scott Chadwick

Human Resources Santiago Malave
Public Library Susan Hansen
Youth Services Cephus Nolen

Development

Administration Eileen Buckheit
Redevelopment Agency
Economic Development Commission
Planning & Zoning Commission

Monday, March 3, 2014

Grants Administration

6:30 p.m.

Public Works

Administration Tim Bockus
Engineering
Highway Services
Waste Services
Fleet Services
Building Maintenance
Metropolitan District Commission
Public Works Capital Improvements
Public Safety Complex Maintenance

Parks and Recreation

Administration Ted Fravel
Maintenance
Other Facilities
Park Special Program
Parks & Recreation Capital Improvements

Health and Social Services

Administration Jim Cordier
Community Health & Nursing Services
Environmental Control
Social Services
Services for the Elderly

Tuesday, March 4, 2014

Regular Meeting

7:30 p.m.

Wednesday, March 5, 2014

Public Hearing - Budget


7:00 p.m.

Tuesday, March 11, 2014

Special Meeting - Budget

7:00 p.m.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 19, 2013
TO: Richard F. Kehoe, Town Council Chairman
FROM: Mayor Marcia A. Leclerc 
SUBJECT: **APPOINTMENTS – BOARDS AND COMMISSIONS**

The following are recommendations to fill vacancies on Boards or Commissions:

APPOINTMENTS:

BEAUTIFICATION COMMISSION

D Luz E. Torres 86 Stanley Street Term: 12/16

PROPERTY MAINTENANCE CODE BOARD OF APPEALS

D Adrian Spence 153 Shadycrest Drive Term: 12/18

HISTORIC DISTRICT COMMISSION

D Joshua Quintana 22 Milwood Road Term: 12/18

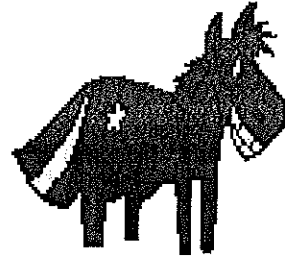
HISTORIC DISTRICT COMMISSION

D Adrian Spence 153 Shadycrest Drive Term: 12/18

Please place this item on the Town Council Agenda for the November 26, 2013 meeting.

Thank You.

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Luz E Torres
Your name exactly as it appears on the E. Hlfd. Voter Registration List
2. 86 Stanley St 06108
Street Address Zip Code
3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY
4. 860-528-0863
Home Phone
5. _____
Cell Phone
6. letorres2@yahoo.com
Personal e-mail address
7. Office Interdepartment
Occupation
8. Town of East Hartford
Employer
9. 740 Main St. Main St
Employer/Work Address
10. 860-291-7380
Work Phone
11. BS-
Formal Education Level Achieved
12. Hispanic
Ethnicity (Optional)
13. 23 yrs
Years as E. Hlfd. Resident
14. Beautification
Name of Board or Commission you would like to serve on
15. Board member for Homena (Hartford Men Employ's Assoc.) - over
*Community based activities and/or civic/volunteer organizations activities you have participated in
16. I just want to get involved in my community.
*Your reason for being interested in serving our Town in this capacity
17. I have great organizational skills and with events - over
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. Luz E Torres
YOUR SIGNATURE

19. 9/25/13
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member
 Voter Registration Information Certified by Voter Registrar

At a duly called meeting of the E. Hlfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

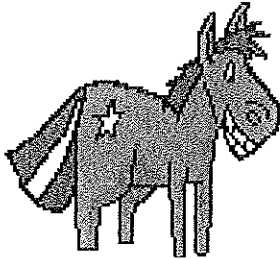
Beautification Comm. - full position

Catherine F. Condlis
Catherine F. Condlis Secretary
(Revised 3.28.12)

11/1/13
Date

RECEIVED
 NOV 19 2013
 TOWN OF EAST HARTFORD
 OFFICE OF THE MAYOR

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government. This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Adrian Spence
Your name exactly as it appears on the E. Hfd. Voter Registration List

2. 2153 Shadycrest Drive 06118
Street Address Zip Code

3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY _____

4. (860) 503-3659 5. (860) 224-1167 6. spenceadrian0@gmail.com
Home Phone Cell Phone Personal e-mail address

7. Petcare Clerk 8. Petsmart
Occupation Employer

9. 5 Main Street, East Hartford, CT 06116 10. (860) 895-1816
Employer/Work Address Work Phone

11. Bachelor's 12. Multi-ethnic 13. 10 years
Formal Education Level Achieved Ethnicity (Optional) Years as E. Hfd. Resident

14. Property Maintenance Code Board of Appeals
Name of Board or Commission you would like to serve on

15. Habitat for Humanity, Greater Hartford Young Democrats, NAACP
*Community based activities and/or civic/volunteer organizations activities you have participated in

16. I am interested in learning about the town, influencing local politics and intellectual growth
*Your reason for being interested in serving our Town in this capacity

17. I understand that which is required to operate a commission.
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. A. Spence 19. 9/21/13
YOUR SIGNATURE DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member [Signature]

Voter Registration Information Certified by Voter Registrar [Signature]

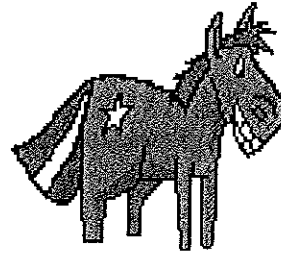
At a duly called meeting of the E. Hfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the: Property Maintenance Code of Appeals - full position

[Signature]
Catherine F. Cundio Secretary
(Revised 3.28.12)

10/1/13
Date

RECEIVED
 NOV 9 2013
 OFFICE OF THE MAYOR
 TOWN OF EAST HARTFORD

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

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Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Jasna Quintana
Your name exactly as it appears on the E. Htfd. Voter Registration List
2. 22 Milwood Rd 06114
Street Address Zip Code
3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY
4. 460 519-2315 Home Phone
5. 460-476-8044 Cell Phone
6. quintana843@gmail.com Personal e-mail address
7. Delivery Driver Occupation
8. Wings over West Hartford Employer
9. 245 Park Rd W. Hartford Employer/Work Address
10. _____ Work Phone
11. Sophomore College Formal Education Level Achieved
12. Hispanic Ethnicity (Optional)
13. 20 Years as E. Htfd. Resident
14. Historic Housing Commission Name of Board or Commission you would like to serve on
15. East Hartford CERT, Habitat for Humanity
*Community based activities and/or civic/volunteer organizations activities you have participated in
16. To better serve East Hartford.
*Your reason for being interested in serving our Town in this capacity
17. College Governance experience and Recruitment experience
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. Jasna Quintana YOUR SIGNATURE
19. 9/5/2013 DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member [Signature]

Voter Registration Information Certified by Voter Registrar [Signature]

At a duly called meeting of the E. Htfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

Historic Dist. Comm. - Alternate

[Signature]
Catherine F. Condio Secretary
(Revised 3.28.12)

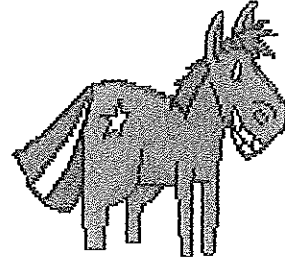
11/1/13
Date

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

NOV 19 2013

RECEIVED

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.
This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Adrian Spence
Your name exactly as it appears on the E. Htfd. Voter Registration List

2. 153 Shadycrest Drive 06118
Street Address Zip Code

3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY

4. (860) 503-3654
Home Phone

5. (860) 221-1167
Cell Phone

6. spenceadrian@gmail.com
Personal e-mail address

7. Petcare Clerk
Occupation

8. Petsmart
Employer

9. 5 Main Street East Hartford CT 06115
Employer/Work Address

10. (860) 895-1816
Work Phone

11. Bachelors
Formal Education Level Achieved

12. Multi-ethnic
Ethnicity (Optional)

13. 10 years
Years as E. Htfd. Resident

14. Historic District Commission
Name of Board or Commission you would like to serve on

15. Habitat for Humanity, Greater Hartford Young Democrats, NAACP
*Community based activities and/or civic/volunteer organizations activities you have participated in

16. I am interested in learning about the town, influencing local politics and intellectual growth
*Your reason for being interested in serving our Town in this capacity

17. I understand that which is required to operate a commission.
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. A. Spence
YOUR SIGNATURE

19. 9/21/13
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member [Signature]

Voter Registration Information Certified by Voter Registrar [Signature]

At a duly called meeting of the E. Htfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the: Historic District Commission - Full Position

[Signature]
Catherine P. Condit Secretary
(Revised 3.28.12)


11-1-13
Date

OFFICE OF THE MAYOR
TOWN OF EAST HARTFORD

NOV 19 2013

RECEIVED

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: November 22, 2013
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
**SUBJECT: NEW BUSINESS: RIVERSIDE DR. RECONSTRUCTION;
CT RIVER ACADAMY EASEMENTS**

Attached is a memo from our Director of Public Works regarding Sidewalk and Drainage Easements for the Connecticut River Academy and an illustrated proposed easement map.

Please place this item on the agenda for the November 26, 2013 meeting.

Thank you.

C: T. Bockus, Director of Public Works
E. Buckheit, Director of Development
R. Gentile, Corporation Counsel

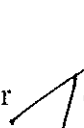
MOTION:

Move: that the Town Council, acting as a committee of the whole for the Real Estate Acquisition and Disposition Committee, accept a Drainage Easement, and a Sidewalk Easement, between Goodwin College, Inc., as Grantor, and the Town of East Hartford, as Grantee, which easements run on, across and under a portion of the property owned by Goodwin College, Inc. and known as No. 1-5 Riverside Drive, which easements are necessary for the reconstruction of Riverside Drive, a Town road, and which easements will be memorialized by easement agreements to be negotiated between the Town of East Hartford and Goodwin College, Inc and recorded on the Town's land records, and which easements are more particularly shown on a map entitled "Proposed Easement Map, Drawing No. EMT-1, Connecticut River Academy at Goodwin College, 1-5 Riverside Drive, East Hartford, Connecticut, Prepared by Zuvic Carr and Associates, Scale 1"=20', Date 11/03/13, Job Number 1576, Check by EEM"



MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Tim Bockus, Public Works Director 

DATE: November 15, 2013

RE: Referral to Town Council
Sidewalk and Drainage Easements for the
Connecticut River Academy
Riverside Drive

The Planning and Zoning Commission (PZC) approval of the Connecticut River Academy (CTRA) required Goodwin College to provide sidewalk and drainage easements to the Town of East Hartford. The easements are illustrated on the attached plan (EMT-1 "Proposed Easement Map", dated November 3, 2013).

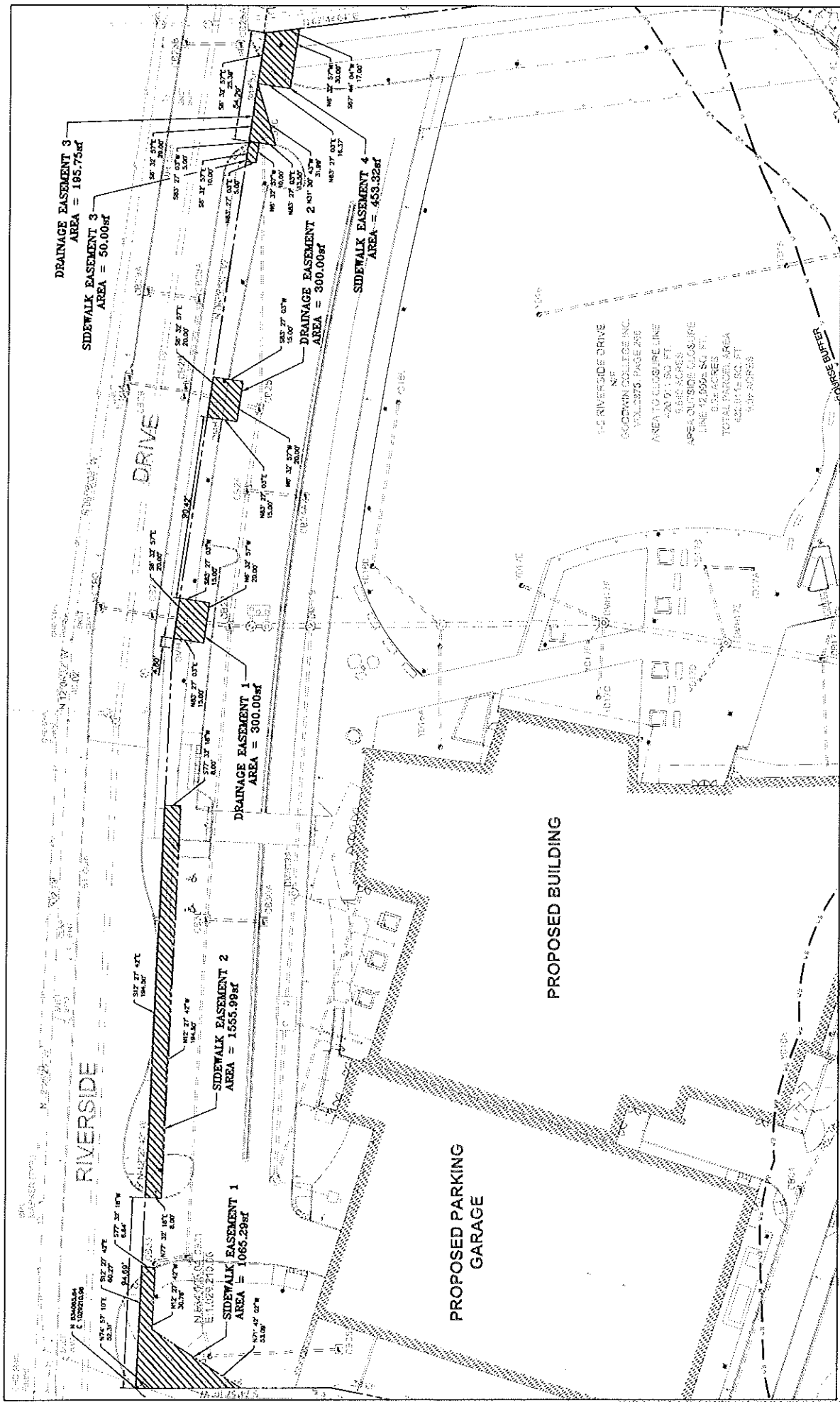
The sidewalk easements were initially required to accommodate the CTRA development. One easement is necessary to account for a drop-off area along Riverside Drive that shifts part of the sidewalk onto the CRTA property (Sidewalk Easement #2). A second easement is needed because the curb line at the southwest corner of the intersection of Riverside Drive and Colt Street #2 was coincident with the right-of-way line, making it impossible to install sidewalk in the right-of-way at that location (Sidewalk Easement #1).

Unrelated to the CTRA development, at an October 10, 2013, meeting the Connecticut Department of Transportation (DOT) asked for permanent easements related to the reconstruction of Riverside Drive, which is a federally funded project currently in the last stages of design. The permanent easements are at two locations where small portions of the sidewalk that need to be built with permanent materials by the road reconstruction are on the CTRA property (Sidewalk Easements #3 & #4). In order to expedite the easement process and not delay reconstruction of Riverside Drive, which is scheduled for 2014, the Town requested these two additional easement areas from Goodwin College.

Drainage easements were required by the PZC at locations where the storm drainage system on Riverside Drive discharged into the storm drainage system on the CTRA property. The construction of the CTRA required that a portion of Riverside Drive was raised to keep the road out of the 500-year flood zone. In making that change, the storm drainage on Riverside Drive was re-routed onto the CTRA property. The three drainage easements shown on the attached plan encompass the first storm drainage structure on the CTRA property, allowing the Town access for maintenance purposes. The written easement will provide for the right to drain across the balance of the CTRA property.

Since the easements are needed prior to Federal Highway Administration (FHWA) approval to bid the reconstruction of Riverside Drive and the approval may take 2 to 3 months, we request that the easements **be considered by the full Town Council at the next meeting and not referred to the Real Estate Acquisition and Disposition Subcommittee.** The reconstruction of Riverside Drive cannot be delayed without potentially losing \$1.15M in grant monies from the Economic Development Administration since the funding carries an April 14, 2014, deadline for the construction to commence.

Please request that the resolution is placed on the upcoming Town Council agenda.



<p>GOODWIN COLLEGE 270 W. CAPITOL AVENUE HARTFORD, CT 06103</p>	<p>PROJECT NAME CONNECTICUT RIVER ACADEMY AT GOODWIN COLLEGE</p>	<p>PROPOSED EASEMENT MAP</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>	<p>PROJECT NO. 1078</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>	<p>PROJECT NO. 1078</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>
	<p>PROJECT LOCATION 1-4 RIVERSIDE DRIVE EAST HARTFORD, CONNECTICUT</p>	<p>PROJECT NO. 1078</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>	<p>PROJECT NO. 1078</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>	<p>PROJECT NO. 1078</p>	<p>DATE 11-20-20</p>	<p>SCALE 1"=20'</p>



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DATE: 11/20/20
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT NO.: 1078

EMT-1

Attenello, Angela

From: Bennett, Cindy
Sent: Tuesday, November 05, 2013 11:56 AM
To: Attenello, Angela; Chadwick, Scott
Subject: FW: CLAIM#0100896 REDDINGTON DOL 10-9-13
Attachments: 0100896 REDDINGTON TOWN REPT 10-9-13.doc; CLM DOCS REDDINGTON 0100896 DOL 10-29-13.pdf; ACE AUDIT REDDINGTON 0100896.pdf

Hi Angela, this claim settlement needs to get on the TC agenda-I take it there is no meeting on 11/12?? This is a BOE employee whose parked car was hit by a BOE maint worker while mowing grass at Pitkin School. She is anxious to get the repairs done-please advise when this can get on the agenda. Scott may have another one or two to add-not sure. Thank you

From: Lynn Breton [<mailto:lbreton@CCM-CT.ORG>]
Sent: Monday, October 28, 2013 10:24 AM
To: Scott Chadwick (office); Bennett, Cindy
Subject: FW: CLAIM#0100896 REDDINGTON DOL 10-9-13

ACE audit of CV is attached also...

From: Lynn Breton
Sent: Monday, October 28, 2013 10:22 AM
To: 'Scott Chadwick'; 'CBennett@easthartfordct.gov'
Subject: CLAIM#0100896 REDDINGTON DOL 10-9-13

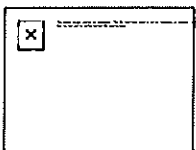
Please review and advise.
Thank you,
Lynn

Lynn Breton FCLS
Claims Representative

CIRMA
P.O. Box 9558
New Haven, CT 06535
203-946-3761
W: 800-526-1647 X3761
F: 203-497-2432
lbreton@ccm-ct.org

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 [Follow CCM on Twitter!](#)



October 24, 2013

Town Clerk
740 Main Street
East Hartford, CT 06480

To Whom It May Concern:

I am a grade one teacher at Pitkin school. On Wednesday, October 9, 2013 at about 1:40pm I was informed that my car, which was parked legally in the lot, was hit by one of the maintenance workers as he mowed the lawn. Please refer to the police report case number 2013-27899 taken by East Hartford Police Officer Piacenta #189.

I am requesting full payment for the damages caused by the accident as well as the rental car charge while my car is being repaired. United Auto Body located in East Hartford assessed the repair at \$2538.05 and estimated the time for repair would be one week, see attached. The car rental will be from Enterprise Rental located on Williams Street in Glastonbury. The estimated cost for the mid-size 4-door car rental is \$241.26 for the week. The rental agent informed me that this is just an estimate and the rates can fluctuate based on the demand and supply of cars for the week.

Please note that the accident occurred on Wednesday, October 9th and as of Monday October 21st no one from the Maintenance Department nor the Town contacted me. I had to contact both Dan Ford and Cynthia Bennett on the matter. Cynthia said she had not heard of the incident prior to my phone call. Dan Ford however was on the scene with the police officer when the report was taken. Obviously there is a break down in communication in the process of filing an accident report. Due to the lost time from October 9th, I would appreciate your immediate attention to this matter so that it may be resolved in a timely manner.

Regards,

Christine Reddington
Grade One Teacher
Pitkin Elementary

EAST HARTFORD POLICE DEPARTMENT
Case/Incident Report # 201300027899

201300027899

Code 2076		Department Class PROPERTY DAMAGE (NOT INTENTIONAL)			
REPORTED (Date and time) 10/09/2013 13:49:00		FROM (Date and time) 10/09/2013 13:43:00		TO (Date and time)	
Clearance Code Closed		Exceptional Clearance Date			
Supplemental? NO					
NIBRS Incident Type(s) 1 NON-NIBRS INFORMATION					
Incident Location					
Street Address 330 HILLS ST		Apt #	Floor	Suffix	Occupancy
City East Hartford		State CT	Zip 06110	Country United States	
Common Name PITKIN SCHOOL		Address Type School/College			
Involved Persons (Non Suspect)					
COMPLAINANT					
Name (Last, Suffix, Title, First, Middle) BALESANO, RUSSELL		DOB 2/10/1960	Sex Male	Race White	Ethnicity Nonhispanic
Street Address 734 TOLLAND ST		Apt #	Floor	Suffix	Occupancy
City East Hartford		State CT	Zip 06118	Country United States	
Phone Number 860-528-3414		Type			
Residency Resident					
OWNER OF PROPERTY					
Name (Last, Suffix, Title, First, Middle) REDDINGTON, CHRISTINE		Age Unknown	Sex Female	Race White	Ethnicity Nonhispanic
Street Address 9 HARTFORD RD		Apt #	Floor	Suffix	Occupancy
City PORTLAND		State CT	Zip	Country United States	
Residency Nonresident					
Color BLUE	Year 2006	Make TOYOT	Model CAMRY	VIN 4T1BF32K25U097204	
Type Auto	Body 4 Door	Registered As Passenger	State CT	Expires 12/21/2013 00:00:00	Reg. Number 554EHG
Insurance Provider		Policy No			
Towed To N/A					
OWNER OF PROPERTY					
Name (Last, Suffix, Title, First, Middle) REDDINGTON, SEAN K		DOB 08/28/1972	Sex Male	Race	Ethnicity
Street Address 9 HARTFORD RD		Intersecting Street			
City PORTLAND		State CT	Zip	Country	
Signature					
Investigating Officer OFF. A. PIACENTA		ID Number AJPO189	Unit B34	Approved by SGT. T. IRWIN	
Investigating Officer Signature		Supervisor Signature			
Subscribed and sworn to before me SGT. T. IRWIN this 16th of October, 2013				EHPD/Printed 1.0.0.3 Printed 10/16/2013 08:50:23 AM (Page 1 of 2)	

EAST HARTFORD POLICE DEPARTMENT
201300027899

201300027899

Residency
Nonresident

Suspect Information

No Suspects

Offense Details

Sequence	Offense
1	NON-NIBRS INFORMATION

No additional offense detail available

Narrative

Town of East Hartford employee (Russ Balesano) was operating a large lawn mower at Pitkin School when he accidentally struck a parked car, reg - 664EHG , owned by Christine Reddington. The car received noticable damage to the drivers door, photos taken by Balesan's supervisor who was on scene. The mower did not have any noticable damage.
 Town of East Hartford Insurance - CIRMA , policy # LAP2012002701
 - end -

Signature

Investigating Officer	ID Number	Unit	Approved By
OFF. A. PIACENTA	AJP0189	B34	SGT. T. IRWIN
Investigating Officer Signature	Supervisor Signature		

Subscribed and sworn to before me SGT. T. IRWIN this 16th of October, 2013



**CONNECTICUT
INTERLOCAL
RISK
MANAGEMENT
AGENCY**

P.O. Box 9558
New Haven, CT 06535-0558
Telephone (203) 946-3761
Fax (203) 497-2432
lbreton@ccm-ct.org

**TO: Attorney Scott Chadwick
Corporation Counsel Town of East Hartford**

CC: Cindy Bennett, Risk Manager

**FROM: Lynn Breton FCLS
Claim Representative**

DATE: October 28, 2013

RE: Christine Reddington vs. Town of East Hartford

D/L: October 09, 2013

FILE NO: 0100896

Date, Time and Place of Incident

This incident occurred on October 9, 2013; approximately 1:40pm; Pitkin School parking lot, 330 Hills Street, East Hartford, CT.

Insured:

Town of East Hartford, 740 Main Street, East Hartford, CT 06108

Claimant

Christine Reddington, 9 Hartford Road, Portland, CT

Description of Incident

Claimant vehicle was parking in the employee parking lot at the Pitkin School when a maintenance worker hit same while mowing the lawn.

Witnesses

None

Town Information:

Police Report filed: Town employee Russ Bealesano was operating a large lawn mower at Pitkin School when he accidentally struck Claimant vehicle. There was noticeable damage to the driver's side door. No damage to the mower.

Damages

Damages to claimant 2005 Toyota Camry LE totaled \$ 2,469.35.
Damages included LF bumper, LF fender, LS doors
Estimated Rental: 5 days. 45.99/day plus additional fees/charges

Liability

There appears to be 100% liability with the Town of East Hartford

Analysis of Reserves

We have reserves set up for \$ 3000.00 under Property Damage.

Remarks and Recommendations

It is our recommendation that the Town pays the claim.
Please review and advise.

Robert J. Paek

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

2013 NOV 22 A 11:14
(860) 291-7208
TOWN CLERK
EAST HARTFORD
TAX (860) 291-7389

DATE: November 21, 2013

TO: Town Council Members

REVISED 11-22-13

FROM: Rich Kehoe, Chair

RE: Tuesday, November 26, 2013 6:45 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, November 26, 2013

6:45 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the following cases:

1. Automobile damage claim of Board of Education employee Christine Reddington, Claim #0100896.
2. Tax Appeal - 430 Burnside Avenue, Rafael Zeligzon
3. Tax Appeal - 265 Ellington Road, School Street Plaza, LLC
4. Mia Vasquez, ppa Damaris Lao v. Town of East Hartford, Docket No. CV-12-6037699S
5. Rahiem Robinson, et al. v Town of East Hartford, Docket No. CV-11-6019677S

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor
Cindy Bennett, Risk Manager